

# Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr  
Head of Legal and Democratic Services  
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: Cllr Matt Wright (Chairman)

CS/NG

Councillors: Haydn Bateman, Peter Curtis,  
Chris Dolphin, Ian Dunbar, David Evans,  
Veronica Gay, Cindy Hinds, Ray Hughes,  
Joe Johnson, Colin Legg, Nancy Matthews,  
Ann Minshull, Paul Shotton and Carolyn Thomas

27 March 2014

Sharon Thomas / 01352 702324  
sharon.b.thomas@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 2ND APRIL, 2014** at **2.00 PM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

## **AGENDA**

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 8)  
To confirm as a correct record the minutes of the meeting held on 26 February 2014 (copy enclosed).
- 4 **IMPROVEMENT PLAN MONITORING REPORT** (Pages 9 - 84)  
Report of Environment & Social Care Overview & Scrutiny Facilitator enclosed.

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County Hall, Mold. CH7 6NA  
Tel. 01352 702400 DX 708591 Mold 4  
[www.flintshire.gov.uk](http://www.flintshire.gov.uk)  
Neuadd y Sir, Yr Wyddgrug. CH7 6NR  
Ffôn 01352 702400 DX 708591 Mold 4  
[www.siryfflint.gov.uk](http://www.siryfflint.gov.uk)

The Council welcomes correspondence in Welsh or English  
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

5 **FORWARD WORK PROGRAMME** (Pages 85 - 90)

Report of Environment & Social Care Overview & Scrutiny Facilitator enclosed.

## **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** **26 FEBRUARY 2014**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold on Wednesday, 26 February 2014

**PRESENT: Councillor Matt Wright (Chairman)**

Councillors: Haydn Bateman, Peter Curtis, Chris Dolphin, Ian Dunbar,  
David Evans, Veronica Gay, Cindy Hinds, Joe Johnson, Colin Legg,  
Nancy Matthews and Paul Shotton

**SUBSTITUTE:** Councillor Brian Lloyd (for Ray Hughes)

**APOLOGIES:** Councillors: Ann Minshull and Carolyn Thomas, and Cabinet Member for Environment

**ALSO PRESENT:** Councillors

**CONTRIBUTORS:** Cabinet Member for Waste Strategy, Public Protection & Leisure, Cabinet Member for Economic Development, Chief Executive, Director of Environment, Head of Legal & Democratic Services and Head of Finance

Stephen Penny - Project Director of North Wales Residual Waste Treatment Project (NWRWTP)

Steffan Owen - Project Manager of NWRWTP

John Bruce - Pinsent Masons

Huw Roberts - Advisor, Local Partnerships UK

**IN ATTENDANCE:** Member Engagement Manager and Committee Officer

**63. DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

No declarations of interest were made.

**64. MINUTES**

The minutes of the meetings held on 22 and 28 January 2014 had been circulated with the agenda.

Minute number 58 of 22 January 2014: Forward Work Programme - Councillor Nancy Matthews clarified her remarks that issues needed to be resolved on the waste project before any decision was made on the Williams Commission proposal for the merger of Councils.

**RESOLVED:**

That subject to one amendment, the minutes be approved as a correct record and signed by the Chairman.

**65. NORTH WALES RESIDUAL WASTE TREATMENT PROJECT - OVERVIEW REPORT**

The Chief Executive presented the report to seek Members' views on the appointment of a Preferred Bidder and to set out the stages leading to Financial Close and the award of a contract on the North Wales Residual Waste Treatment Project (NWRWTP) of which Flintshire was the lead Authority. The officers present included the Director of Environment who represented Flintshire on the project and also the Head of Finance as Section 151 officer, the Head of Legal & Democratic Services as Monitoring Officer and the Internal Audit Manager who undertook Internal Audit work on the project on behalf of all five Councils. Whilst it was felt important to provide an overview in the first two reports on the agenda, more commercially sensitive detail on the evaluation of the final tender was included in the final report and would therefore need to be considered in private session.

The key points of the presentation were:

- Scope of Project
- Latest Progress Update
- Project Stages
- Community Benefit Scheme
- Partnership Management: Transfer Station Network

The Chief Executive explained that the two principal issues were (1) to consider whether the tender sufficiently demonstrated value for money in a workable solution and (2) to seek support on the Second Inter-Authority Agreement which represented a five-way binding agreement from a single client. The aim was to provide an environmental solution for waste to avoid the continued use of landfill sites. A funding commitment for the term of the contract had been secured from Welsh Government (WG) once the contract had been awarded, following agreement from all five partner Councils.

In response to a recent press article on the tender process, the Chief Executive pointed out that the project had attracted some major international bidders and that all but two had been de-selected: Sita UK Ltd and Wheelabrator Technologies Incorporated (WTI) which were closely matched at that stage. Following the withdrawal of Sita from the process due to commercial reasons, WTI had been recommended as the Preferred Bidder with assurance given that there would be no difference in the quality of outcomes. Intensive negotiations by the Council's officers had resulted in agreement by all five partner Councils of £180K per annum of community benefits to be used for community/education projects in Deeside, which was thought to be the largest such sum for this size of project.

The Director of Environment provided explanation on the decision for partner Councils to 'self manage' the transfer station network which was outside the contract, as previously reported to the Committee. This cost sharing between the partnership together with the subsidy commitment from WG would result in £50K per annum benefit to the Council.

On the decision to use road as the means of transporting waste to the facility, Councillor Ian Dunbar raised concerns about heavy vehicles using roads in the local towns which may be further affected by any closures to the Flintshire bridge.

The Chief Executive pointed out that the bridge was infrequently closed due to periods of severe weather and that traffic volume to the facility (which was small by UK standards) would be fairly modest. The client's decision to choose transportation by road as opposed to rail/road had been due to cost implications outlined in the report.

The Director of Environment said that the decision to select road as the method of transportation was reversible if the option for rail/road became more viable during the term of the contract. Road traffic movements to the facility were estimated to be 45-55 per 8-hour day, inclusive of 22 movements from Flintshire vehicles, with tracking equipment installed. The route, which could be dictated by the client, generally aimed to use trunk roads.

In response to comments from Councillor Dunbar on the sustainability of contributions made by each partner Council towards the Community Benefit Scheme, in view of the longer term economic climate, the Chief Executive explained that a contractual commitment from all five Councils would meet this obligation. WTI would accept risk and financial liability for the energy efficiency scheme with plans to share this energy income.

Councillor Paul Shotton sought clarification on the proposal for 'more frequent' air quality monitoring of 'PM2.5'. The Chief Executive referred to the decision of the Joint Committee to initially monitor for the first year on a monthly basis and went on to refer to WTI's record of waste treatment facilities in the United States and those emerging in Europe with the same technology deployed by many other waste providers. In response to a question about the Community Benefit Scheme, he replied that it would be the Council's decision on how this was spent.

The Project Director gave an overview of monitoring undertaken on the candidate site which had suggested that emissions from the waste plant would contribute negligibly to background atmospheric emissions in the area. If successful, WTI would undertake further monitoring specific to their facility design, however it was expected that the plant would operate significantly well below statutory levels. Additional background monitoring in areas close to the site had produced good quality data with any emissions well below statutory levels to breach standards.

The Cabinet Member for Waste Strategy, Public Protection & Leisure spoke about the decision taken to monitor air quality of PM2.5 which was below the statutory requirement and that any change from this practice would need to be determined by the Joint Committee. He added that in relation to the Community Benefit Scheme, the £180K per annum could be set aside against prudential borrowing depending on what was decided to be provided from the community benefit sum and the method of financing.

Following a suggestion made by Councillor Shotton, the Chairman asked if arrangements could be made for the Committee to visit one of the incinerator sites in the UK.

Councillor Nancy Matthews thanked the project team for their detailed reports on this complex subject which was environmental rather than political. In supporting the facility, she referred to the prospects of less emissions from the facility as opposed to that from landfill sites.

Councillor Peter Curtis hoped that monitoring would continue after the first year in the event of changes in statutory levels of emissions and queried the impact on the partnership if local government re-organisation was to proceed. The Chief Executive said that any successor Councils would be required to honour the benefits and liabilities of their predecessors for the term of the contract, with the outcome of the Community Benefit Scheme subject to political decision of the relevant Council.

In response to queries raised by Councillor Haydn Bateman, the Project Director said that similar plants generally operated 24 hours per day with waste delivered during the day and burned throughout the night. The small amount of 'bottom ash' produced by the plant was turned into high grade aggregates and often used locally whereas the air pollution control residue (previously sent to hazardous landfill) was now intended for recycling due its lime content. Only a very small proportion of materials not suitable for the facility would be diverted to landfill.

On the treatment capacity of the facility, the Project Director said that the proposal for 175,000 tonnes per annum allowed more flexibility for the partnership together with the opportunity for WTI to attract other similar waste from local businesses to make up the additional capacity. When asked about the potential for imported waste, the Project Director replied that this would be matter for the Planning Committee, however local waste would be prioritised.

Councillor Chris Dolphin commented on the need for greater joined-up thinking on Councils by WG and asked about the outcome of the facility in Wrexham, should Councils merge under local government re-organisation. The Chief Executive explained that the facility in Wrexham, under a Private Finance Initiative (PFI) scheme, had pre-dated the approach by WG for Councils to work as consortia. In response to further discussion on the facility in Wrexham, it was explained that no analysis had been undertaken to compare emissions and that in the event of Councils merging, a decision would need to be made taking into account any penalty clauses.

In response to a question from Councillor Curtis, the Chief Executive said that there were no plans to under-utilise the facility as this would meet capacity with additional room for WTI to seek commercial trading opportunities, subject to consideration by the Planning Committee.

When asked by Councillor Cindy Hinds about employment opportunities arising from the project, the Chief Executive said that there would be a considerable number of jobs created during construction of the facility by the contractor and sub-contractors, and afterwards it was anticipated that around 30

full-time jobs could be created to run the facility. The Cabinet Member for Economic Development added that the energy benefits could lead to industrial growth in the area which may have a positive effect on employment.

The Chief Executive explained that in addition to the share of energy benefits, there was future provision for connection to a district heating network. He added that energy was viewed as one of the top sectors of economic development in North Wales.

**RESOLVED:**

That the report be noted.

**66. 2ND INTER-AUTHORITY AGREEMENT**

The Chief Executive presented the report to invite comments on the key principles for the second Inter-Authority Agreement for adoption by all constituent Authorities. The main points of the presentation were:

- Purpose of the Agreement
- Coverage of the Second Agreement
- The underpinning principles of the Second Agreement
- Key Provisions of the Agreement

The Chief Executive said that the Agreement would become a legally binding document between the five Councils and was based on the principles of the first Agreement adopted for the procurement phase. He highlighted the table in the report summarising significant issues discussed by the Joint Committee including additional recommendations.

As the Monitoring Officer, the Head of Legal & Democratic Services spoke of work currently being undertaken to finalise the draft Agreement and the need for each Council's Monitoring Officer to be satisfied with its terms and conditions before adoption.

The Chairman said that the detail had been reported previously to the Committee and that this report was seeking comments to Cabinet.

As Section 151 officer, the Head of Finance gave assurance that the draft Agreement was also being considered from a financial viewpoint and that this work would also feed into the finalisation of the Agreement.

The recommendations in the report were proposed and seconded. On being put to the vote, these were carried with ten votes for and one against.

In response to Councillor Ian Dunbar's request that Members be given more time to consider the detailed report, the Chief Executive agreed that this was a complex topic and asked that any concerns be raised with him directly. He went on to say that it had been clarified how the risks would be managed and that as mentioned, the refinements to the draft Agreement were being made. Councillor Dunbar indicated that he was satisfied with this response.

## **RESOLVED:**

That it be recommended to Cabinet:

- (a) To commit to the Partnership and the Project by adopting, along with the other four councils, the principles in the 2<sup>nd</sup> Inter-Authority Agreement which reflect the key terms of the Project Agreement to be entered into by the Lead Council with the Preferred Bidder on Contract Award;
- (b) To delegate authority to the Lead Chief Executive to:
  - finalise the 2nd Inter-Authority Agreement for signing by the constituent authorities;
  - circulate the finalised agreement to the Monitoring Officers of all five Authorities;
  - take into account the views of all constituent Authorities and to refer back to the Joint Committee for approval any material departures from the agreed principles.
- (c) To agree to sign the 2nd Inter-Authority Agreement once it has been finalised in accordance with the above procedure.

## **67. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

That the press and public be excluded for the following item by virtue of exempt information under paragraph 14 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

## **68. RECOMMENDATION OF APPOINTMENT OF PREFERRED BIDDER**

The Chief Executive presented the report to recommend the appointment of the Preferred Bidder, Wheelabrator Technologies Inc (WTI) and to set out the stages leading to financial close and contract award. During the presentation, he outlined areas on the tender evaluation process, the key issues for consideration and information on partnership management.

The Advisor of Local Partnerships UK spoke about the intensive negotiations and close working with WTI and the Welsh Government which had led to the potential for securing of a contract with an exceptionally positive outcome for the Council.

In response to a query on air quality monitoring, Councillor Cindy Hinds was told that the Joint Committee would determine appropriate levels and frequency.

Councillor Ian Dunbar raised concerns about capacity to cope with any increase in waste generated over the term of the contract if more houses were built. The Project Director referred to elements of risk allocation and penalty clauses which were built into the contract. Mr. John Bruce of Pinsent Masons explained that safeguards had been included in the contract so that risks were



apportioned to the party best placed to manage them. He went on to clarify areas of responsibility within the terms of the contract.

An initial modelling exercise had assessed growth levels, waste generation and recycling percentages and determined that the guaranteed minimum level of tonnes was deliverable by the overall partnership.

The recommendations in the report were proposed and seconded. On being put to the vote, these were carried with ten votes for and two against.

**RESOLVED:**

That it be recommended to Cabinet to:

- (a) Approve the award of Preferred Bidder status to Wheelabrator Technologies Inc (WTI), on the following basis:
  - That following a rigorous dialogue and negotiation with WTI, the Call for Final Tender (CFT) bid submitted by WTI represents value for money for the partnership;
  - Following detailed financial, legal and technical evaluation of WTI's CFT bid, the partnership is satisfied with the risk balance proposed with the contract ('Project Agreement')
- (b) Grant authority to the North Wales Residual Waste Joint Committee to take all necessary steps to take the process forward with WTI from Preferred Bidder through to Financial Close, and award a contract.

**69. FORWARD WORK PROGRAMME**

The Member Engagement Manager presented a report to seek views on the Committee's Forward Work Programme.

In consultation with the Chairman, it was agreed that the meeting scheduled for 19 March would be moved to 2 April 2014. Members requested that written notification of this change be circulated.

The Member Engagement Manager advised that the Facilitator would liaise with the Chairman to schedule items for the meeting on 11 June 2014.

**RESOLVED:**

That the Forward Work Programme be updated accordingly.

**70. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE**

There were two members of the press in attendance.

(The meeting started at 10.00 am and ended at 11.45 am)

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**Chairman**

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

**DATE:** **WEDNESDAY, 2 APRIL 2014**

**REPORT BY:** **ENVIRONMENT AND SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR**

**SUBJECT:** **IMPROVEMENT PLAN MONITORING REPORT**

### **1.00 PURPOSE OF REPORT**

1.01 To note and consider elements of the 2013/14 Mid Year Improvement Plan Monitoring Report relevant to the Environment Overview and Scrutiny Committee. The report covers the period October – December 2013.

1.02 To note the following:-

- The levels of progress and confidence in meeting the Council's Improvement Priorities and their impacts including the milestones achieved.
- The measures which evidence achievement and the baseline data, and targets.
- The baseline risk assessment for the strategic risks identified in the Improvement Plan and the arrangements to control them.

### **2.00 BACKGROUND**

2.01 The new style Improvement Plan adopted by Council in June 2013 which is aligned to the new three year Outcome Agreement, focuses on the priorities which are expected to have the most impact during 2013/14.

2.02 In addition to the Improvement Plan Monitoring Report, bi-annually performance highlight reports will be presented from the Heads of Service. These will be similar to those previously produced for quarterly reporting.

### **3.00 CONSIDERATIONS**

3.01 The Improvement Plan Monitoring Report gives an explanation of the progress being made towards delivery of the impacts set out in the Improvement Plan. The narrative is supported by measures and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.

3.02 For Environment Overview and Scrutiny Committee the following Improvement Plan sub-priority reports are attached at Appendix 1 – 7:-

- Business Sector Growth in Deeside
- Town and Rural Regeneration
- Social Enterprise
- Apprenticeships and Training
- Traffic and Road Management
- Transport Infrastructure and Services
- Carbon Control and Reduction

#### **4.00 RECOMMENDATIONS**

- 4.01 That the Committee consider the 2013/14 Mid Year Improvement Plan Monitoring Report, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee who are responsible for the overview and monitoring of performance.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 There are no specific financial implications for this report; however the Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 There are no specific anti poverty implications for this report, however poverty is a priority within the Improvement Plan 2013/14.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 There are no specific environmental implications for this report; however the environment is a priority within the Improvement Plan 2013/14.

#### **8.00 EQUALITIES IMPACT**

- 8.01 There are no equalities implications for this report.

#### **9.00 PERSONNEL IMPLICATIONS**

- 9.01 There are no personnel implications for this report.

#### **10.00 CONSULTATION REQUIRED**

- 10.01 Publication of this report constitutes consultation.

#### **11.00 CONSULTATION UNDERTAKEN**

- 11.01 Corporate Management Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

## **12.00 APPENDICES**

- 12.01 Appendix 1 – Business Sector Growth in Deeside  
Appendix 2 – Town and Rural Regeneration  
Appendix 3 – Social Enterprise  
Appendix 4 – Apprenticeships and Training  
Appendix 5 – Traffic and Road Management  
Appendix 6 – Transport Infrastructure and Services  
Appendix 7 – Carbon Control and Reduction

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS**

None.

**Contact Officer:** Margaret Parry-Jones  
**Telephone:** 01352 702427  
**Email:** [Margaret.Parry-Jones@flintshire.gov.uk](mailto:Margaret.Parry-Jones@flintshire.gov.uk)

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**APPENDIX 1**

**Priority:** Economy and Enterprise  
**Sub-Priority:** Business Sector Growth in Deeside  
**Impact:** Creating jobs and growing the local economy

**What we said we would do in 2013/14: -**

**1. Promote Deeside as a recognised centre for energy and advanced manufacturing through joint marketing and promotion of Deeside Industrial Park (DIP) and Deeside Enterprise Zone (DEZ).**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
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During Q3 648 new enquiries have been handled, a large proportion of which were generated via Flintshire Business Week. Of these enquiries, 9 have specifically related to investment in Deeside Enterprise Zone in Q3. This has led to Q3 reporting 112 new jobs in Flintshire of which 77 are within the Enterprise Zone.

3 companies invested in DEZ out of 9 enquiries, a conversion rate for Q3 of 33%

Since April 2012, 29 companies have invested in DEZ out of 57 enquiries, an overall conversion rate of 51%

**Achievement will be measured through:**

Scale and take-up of enquiries leading to inward investment in DIP and DEZ

Achievement Measure	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Number of enquiries received in DEZ (includes the DIP)	Head of Regeneration	36	55	55	9 (Q3) (58 cumulative)	<b>G</b>	<b>G</b>
Percentage of enquiries that have led to investment (includes the DIP)	Head of Regeneration	42%	60%	60%	33% (Q3) (51% cumulative)	<b>A</b>	<b>G</b>

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**2 Support the growth of the existing business on Deeside, to maximise opportunities for business development**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>G</b>
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During Q3 77 new jobs have been created within DEZ. We will continue to work with current enquiries to secure new jobs and safeguard jobs within the county in addition to encouraging new inward investment enquiries within the Enterprise Zone.

<b>EZ New Jobs Summary</b>		<b>EZ Jobs Safeguarded Summary</b>	
2012 – 13	410	2012-13	1300
Q1 13-14	25	Q1 13-14	0
Q2 13-14	614	Q2 13-14	396
Q3 13-14	77	Q3 13-14	0
<b>Total</b>	<b>1126</b>	<b>Total</b>	<b>1696</b>

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The current Q3 outturn in respect of safeguarding of jobs does not reflect poor performance against the target but is reflective of there being no requirement to intervene to safeguard jobs. The measure will be reviewed at the end of the year to better reflect the performance in this area that should there be a need to intervene then a percentage target against the overall number of jobs affected should be set.

**Achievement will be measured through:**

- Number of jobs sustained and created

<b>Achievement Measure</b>	<b>Lead Officer</b>	<b>2012/13 Baseline Data</b>	<b>2013/14 Target</b>	<b>2016/17 Aspirational Target</b>	<b>Current Outturn</b>	<b>Performance RAG</b>	<b>Outcome Performance Predictive RAG</b>
Number of jobs safeguarded within the DEZ	Head of Regeneration	1300	1400	1400	0 (Q3) (396 cumulative)	<b>A</b>	<b>G</b>
Number of jobs created within the DEZ	Head of Regeneration	431	600	600	77 (Q3) (716 cumulative)	<b>G</b>	<b>G</b>



**Risk to be managed – Work with local employers and learning providers to meet their needs in recruiting skilled people ready for work.**

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood (L)	Impact (I)	Gross Score (LxI)		Likelihood (L)	Impact (I)	Gross Score (LxI)				Likelihood (L)	Impact (I)	Gross Score (LxI)
H	H	R	Phase 1 North Wales Advanced Manufacturing Skills & Technology Centre feasibility study has been completed to develop a focus for the key advanced manufacturing sector in Flintshire and North Wales in partnership with WG, HE, FE and private industry.	M	M	A	Phase 2 NW AMS&TC feasibility study to be completed. Dependent on release of funds from WG.	Head of Regeneration	↔	L	L	G

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**3. Produce, agree and implement the “masterplan” for the Northern Gateway site to facilitate development of a key part of the Enterprise Zone.**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>A</b>
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The site is in two ownerships, Praxis and Pochin Rosemound Development Limited (PRDL). Both landowners are pursuing development on their own holdings via separate planning applications. To this end, the Council has developed a Framework Master Plan document in order to provide consistent guidance to both parties in relation to the key strategic requirements that the Council has for how this site should be brought forward and developed. This was approved by the Planning Committee on 4<sup>th</sup> September 2013.

- Achievement is measured through: -**
- Approval of the Northern Gateway site “masterplan”
  - Scale of development within the site

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Regeneration)

Approval of the Northern Gateway site “masterplan” – March 2014

**Next steps:**

Review scale of development within the site.

Special Planning Committee for the PRDL part of the site expected to be held in March 2014.

**4. Explore with Welsh Government the opportunities to improve the infrastructure (transport and housing etc).**

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
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Planning permission will be via the masterplan process. Northern Gateway land is in private ownership therefore investment options will be decided by the private land owners, progress will also depend in part on the wider state of the economy, as well as the release of finance from Welsh Government. Welsh Government has secured planning permission to undertake works to strengthen the River Dee flood embankment along the southern boundary to the site. Permission was granted in July 2013 for these works and contractors are being sought to commence work early 2014. Discussions between Welsh Government and landowners regarding infrastructure within the site are progressing. Management of expectation is out of FCC control.

**Achievement is measured through:-**

- The approval by Welsh Government and implementation of the Infrastructure Business Plan for the DEZ

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Regeneration)

WG approval of the DEZ Infrastructure Business Plan – March 2014

Progress milestones for implementation:

- A) Flood mitigation – April 2014
- B) Spine road development, dependent on Welsh Government funding – Summer 2014
- C) Energy, Broadband and utilities infrastructure – Summer 2014

**Risk to be managed – How we can work with WG to ensure the infrastructure arrangements support the development of the DIP and DEZ.**

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	Developing NG Masterplan Identifying priorities with WG and TAITH	M	M	A	Completion of NG Masterplan  Agreement of priorities and release of funds via WG	Head of Regeneration	↔	L	L	G

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**APPENDIX 2**

**Priority:** Economy and Enterprise  
**Sub-Priority:** Town and Rural Regeneration  
**Impact:** Making local communities viable

**What we said we would do in 2013/14: -**

**1. Progress and invest in the eight Town centre “masterplans” to meet local priorities and need.**

<b>Progress status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>A</b>
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Town centre masterplans

Overall, there is varied progress towards the masterplans in each town, with each town progressing at a different pace depending upon local circumstances and the approach agreed with local stakeholders. The capital budget for the town centres, funded through European Regional development Fund, Rural Development Plan and Council resources was approved by Cabinet on 15 October 2013 and the design process is underway in most towns. The works are planned to be implemented through the 2014/2015 financial year.

Welsh Government allocated £6.024m to Deeside on 31 January 2014 from the Vibrant and Viable Places programme which includes a number of town centre regeneration projects.

The outcome performance predictive RAG has been reduced from Green to Amber to reflect the transitional nature of the current management arrangements for the capital schemes.

Business grant schemes

The Streetscape Improvement Grant has now received 14 applications from which 8 schemes are anticipated to go through to completion. The funding for the Grant is now fully committed. The Building Enhancement Scheme has so far received 13 applications. Three schemes have progressed to implementation and another 5 are in development.

**Achievement is measured through:-**

- Scale and take-up of the Business Grant Scheme in Town Centres
- Delivery and completion of actions set out in the “masterplans”

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Regeneration)

Completion of the ERDF Town Centre Regeneration Project – June 2015

Measure / Milestone	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Scale and take up of the Business Grant Scheme in Town Centres.	Head of Regeneration	n/a	25	25	27	A	A

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**2. Complete the rural development schemes in Mold, Holywell and village areas**

**Progress status**

**Progress RAG**

**G**

**Outcome RAG**

**G**

**Flintshire Enterprise Project** – original target of 45 bursaries awarded has been achieved over the lifetime of the project. A new target of 60 bursaries has now been achieved.

**Linking Flintshire’s Communities** – The Gronant Pegasus crossing and A548 safety scheme have been completed. The two Mostyn footpath schemes have been designed and are due to be tendered shortly.

**Town and Village Streetscape Enhancements** – Parking project at Gamfa Wen, Talacre underway. First artwork installations due in February. The first property enhancement, funded through the Streetscape Improvement Grant, was completed this Quarter.

**Flintshire Community Key Fund** – the capital investment budget is fully committed. A number of village hall and community building enhancements were completed this quarter. This has proved to be a very popular and successful project.

**Achievement is measured through:-**

- Delivering and completing in-year rural development schemes

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
<b>Flintshire Enterprise Project</b> Number of micro enterprises created Gross number of jobs created Number of bursaries awarded	Head of Regeneration	N/A N/A N/A	26 23 25	N/A N/A N/A	11 9 25	<b>G</b>	<b>G</b>
<b>Linking Flintshire's Communities</b> Number of new services/facilities available to the rural population Number of marketing and promotional activities	Head of Regeneration	N/A	2 3	2 3	2 3	<b>G</b>	<b>G</b>
<b>Community Key Fund</b> Number of projects financially supported Number of villages benefiting from renewal and development	Head of Regeneration	N/A	12 3	12 3	12 3	<b>G</b>	<b>G</b>
<b>Town &amp; Village Streetscape Enhancements</b> Number of projects financially supported Number of enterprises advised or assisted to develop projects relating to village renewal and development	Head of Regeneration	N/A	12 12	12 12	12 12	<b>G</b>	<b>G</b>

3. Agree the new business model for the County's Community Events Programme including marketing and promotion.			
Progress status	Progress RAG	Outcome RAG	
	G	G	
<p>The Council Events Strategy has been produced and was presented to the Life Long Overview and Scrutiny Committee in December and received support. The Strategy will go to Cabinet early in 2014 for approval. A guidance manual for event organisers is in development.</p>			
<p><b>Achievement will be measured through:-</b></p> <ul style="list-style-type: none"> <li>Developing a new business model to support community events</li> </ul>			
<p><b>Achievement Milestones for strategy and action plans:</b> (Lead Officer – Head of Culture and Leisure) Developing a new business model to support community events – October 2013</p>			



**Risks to be managed:** Maximising funding opportunities through external programmes to invest in our urban and rural areas.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood (L)	Impact (I)	Gross Score (LxI)		Likelihood (L)	Impact (I)	Gross Score (LxI)				Likelihood (L)	Impact (I)	Gross Score (LxI)
H	H	R	ERDF project currently being delivered – June 2015 end date.  RDP project currently being delivered – September 2014 end date.  VVP bid submitted November 2013	L	M	G	Seek to influence future RDP and Structural Fund programmes.	Head of Regeneration	↔	L	M	G

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**Risks to be managed:** Ensuring sufficient project management capacity to successfully complete the programmes.

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood (L)	Impact (I)	Gross Score (LxI)		Likelihood (L)	Impact (I)	Gross Score (LxI)				Likelihood (L)	Impact (I)	Gross Score (LxI)
H	H	R	<p>Service review underway to create new structure better able to meet demands on the service.</p> <p>Externally-funded RDP officer in place to manage project. Officer has now left the post and interim arrangements have been established to manage the project.</p> <p>ERDF project management has been split across a wide number of officers. This is a new arrangement and will need to be reviewed to ensure it is effective.</p>	M	M	A	<p>Service review on hold during Single Status process.</p> <p>New EDM system to streamline project management.</p> <p>New management arrangements in place for RDP and ERDF projects to cover staff absences. Risk status amended to reflect this.</p>	Head of Regeneration	↑	L	L	G

**Priority:** Economy and Enterprise  
**Sub-Priority:** Social Enterprise  
**Impact:** Supporting and creating new forms of local business

**What we said we would do in 2013/14: -**

**1. Agree an investment plan for growing and supporting Social Enterprise.**

<b>Progress status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>A</b>
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A Social Enterprise Board has been established.

The work streams for social enterprise board have been consolidated from the previous 4 into an easily understandable, and manageable two, which are now:

1. Advice and support to new and existing social enterprises (Chaired by Head of Regeneration)
2. Developing new projects and legal issues. This could sometimes be internal but when appropriate we can co-opt external support from external organisations currently operating in the area and introduce new organisations.

This will provide a sharper focus to the development of social enterprise in Flintshire.

A work programme has been developed for the workstreams and these are currently being implemented.

Commitment to provide £50,000 seed corn funding to assist new and emerging local social enterprise to grow and development.

Agreement for funding for a part time project manager post is in place.

**Achievement will be measured through:-**

- agreeing an investment plan and capital seed corn funding

**Achievement Milestones for strategy and action plans:** (Lead Officer – Director of Community Services)

- Agreement of an investment plan – June 2013
- Project Manager in place January 2014
- Commitment to the provision of £50,000 capital seed corn funding which is in place as of January 2014 and is due to be publicly launched at a social enterprise conference on 7<sup>th</sup> March 2014

**Risk to be managed** – How we maintain the necessary capacity and investment to support the development of Social Enterprises (links to activity 2).

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	<ul style="list-style-type: none"> <li>Commitment from all FCC Directorates to support this leadership priority.</li> <li>Appointment of a part time project manager.</li> <li>Social Enterprise Board sharpened its focus with 2 work streams</li> <li>Action Plans have been agreed and are being implemented.</li> <li>Survey of skill needs planned for the social enterprise conference in March 2014.</li> <li>£50,000 annual seed corn funding agreed for 2013/14 and beyond.</li> </ul>	L	M	G	<ul style="list-style-type: none"> <li>Delivering the seed corn funding programme to potential and existing social enterprises in Flintshire.</li> </ul>	Director of Community Services	↑	L	L	G

**2. Develop effective support for Social Enterprises.**

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
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A webpage dedicated to social enterprises is on the Council’s website, forming part of the business section. This page sign posts existing social enterprises to support and funding opportunities and has an in-built feasibility study for use by potential social enterprise.

A Social Enterprise Conference will be held in March 2014. This will provide potential and existing Social Enterprises with information and sources of support. The conference will explain the momentum and support available from Flintshire Council to social enterprise and will provide showcase examples of local social enterprises.

The Flintshire Social Enterprise Network has been established and is chaired by Social Firms Wales. The Network has held two meetings and the terms of reference is yet to be developed.

A Community Asset Transfer Policy has been agreed by Cabinet. This enables Council owned buildings which are under-utilised to be transferred to Social Enterprises if certain criteria are met. Some transfers are taking place but the policy has yet to be actively promoted.

Some community benefit clauses are being used in contracts, for example, Assisted Garden Maintenance services  
The risk relating to the need to build skills in the community to support Social Enterprise is assessed as amber due to the actions within the supporting 3 work streams not having been undertaken yet. These are programmed to take place during the next 12 months

**Achievement will be measured through:-**

- establishing a range of community benefit clauses to be used when procuring services
- feedback from social enterprises
- establishing a Social Enterprises network

Social Enterprises conference– March 2014

**Next steps:**

Feedback from Social Enterprises via the social enterprise conference and other intelligence gathering

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Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Relevant contracts that community benefit clauses that have been applied to.	Head of ICT and Customer Services	N/A	100%	100%	Reported Annually	N/A	N/A

**Risk to be managed – Building the skills in the community to develop a social enterprise**

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	<ul style="list-style-type: none"> <li>A webpage dedicated webpage to social enterprises is on the Council's website, forming part of the business section of the website. This page sign posts existing social enterprises to support and funding opportunities</li> <li>Flintshire Social Enterprise conference to take place in the first week of March, providing the opportunity to gather information about existing support needs in Flintshire.</li> <li>Development of the Social Enterprise webpage to signpost to business support and Social Enterprise support.</li> </ul>	M	M	A	<ul style="list-style-type: none"> <li>Attendees to be surveyed at the social enterprise conference in March 2014 to ascertain the skill requirements of attendees, be they existing or potential social enterprises.</li> <li>Work with internal colleagues in Regeneration and external partner agencies to design and develop a skills programme to build capacity among existing social-entrepreneurs.</li> </ul>	Director of Community Services	↑	M	M	A

### 3. Develop new social enterprise projects to meet the Council's priorities

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
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**Achievement will be measured through:-**

The Development of Double Click into a Social Enterprise has recently been approved by the Council. An action plan will now be developed and implemented with a view to having the Social Enterprise established by early Autumn 2014. The Action Plan will include the proposed members of the Social Enterprises Board.

Health and Social Care Scrutiny and Cabinet Members will be kept updated with regards to progress and details of proposed councillor and officer involvement in the board of the new enterprise.

The establishment of the appropriate legal & contractual model will be supported by internal legal support and support from Social Firms Wales who have an established record of supporting other similar projects.

Achievement Measure	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Establishing a social enterprise from within the Council	Head of Adult Social Services	N/A	1 within the Council	2 further schemes supported by the Council	Agreement to proceed agreed	A	G



**Risk to be managed** – Local Social Enterprises need to compete effectively in the market (Links to activities 1, 2 and 3).

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	<ul style="list-style-type: none"> <li>Conference in place for March 2014</li> <li>Dedicated resource to project manage agreed and member of staff appointed.</li> <li>Double Click agreed by the Council.</li> </ul>	M	M	A	<p>Actions to support services to become Social Enterprises are programmed under both of the work streams.</p> <p>Project Manager to meet with individual services in order to assess feasibility of the public service operating as an independent social enterprise</p>	Head of Adult Social Services	↑	M	M	A

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**Priority: Skills and Learning**  
**Sub-Priority: Apprenticeships and Training**  
**Impact: Meeting the skills and employment needs of local employers**

What we said we would do in 2013/14: -

**1. Work with the public, private and voluntary sectors to increase the number of apprenticeships, traineeships and work experience opportunities**

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>G</b>
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Work in relation to this area is on-going and is progressing well.

Communities First are working in Partnership:

- To take advantage of the opportunities to link the Jobs Growth Wales (JGW) & Young Recruits Programme with Coleg Cambria and businesses on the Deeside Industrial Park. To date, 7 jobs have been secured under JGW. One more is currently being advertised for DangerPoint and Communities First are currently awaiting funding for a further 2 jobs at Flint. Further opportunities are being explored.
- To work with West Flintshire Community Enterprises (a social enterprise set up by Communities First) to create and implement an initiative to support community-based job opportunities for young people in Flintshire who require more intensive support in the work place and will be helping many young people who require more intensive support to reap the benefits from work experience opportunities at the Artisans Shop on Holywell High Street. This work will link closely to the Business Entrepreneurship Network (BEN). This project will work in partnership with Coleg Cambria, WEA Cymru, Job Centre Plus, Careers Wales and Groundwork to provide fully supported training which will allow young people to learn in an environment that will overcome fears and build confidence without having the real pressure of the workplace. In addition to this it will give a “Hands on” approach to learning within the retail – hospitality and customer care sector.
- To work with three local employers who all have low level skill vacancies.
- With Reaching Higher, Reaching Wider to look at funding for future STEM (Science, Technology, Engineering & Mathematics) events.

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In addition to the work that Communities First are undertaking:

- There is an active working group for a “Shared Apprentice” model being undertaken with Coleg Cambria / Shotton Paper (UPM) / Welsh Government and FCC.
- A proposal for a new shared Apprentice model is currently being mapped out. Final proposal to Welsh Government expected to be submitted by the end of March 2014.
- A construction industry led apprenticeship scheme to create at least 50 additional apprenticeships per year, with national sector led funding and tied to the community benefits commitments of the new North Wales Capital Procurement Framework is being developed.

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## 2. Launch the Employer’s Promise in the public sector to promote and enhance our roles as employers

**Progress status**

**Progress RAG**

**A**

**Outcome RAG**

**G**

An Employer’s Promise has been developed by the AEWE Project Board and has now been signed off by the LSB. Arrangements are currently being made to finalise a new launch for the Employer’s Promise and it is anticipated that the launch will now take place in March 2014.

All of the Partners of both the LSB and the AEWE Project Board will be invited to attend the launch to officially sign the promise.

Following agreement at the last LSB meeting, HR Representatives from partner’s organisations have been invited to join the AEWE Project Board and have been commissioned to start to identify any key areas or quick wins in line with the Promise which will benefit from collaboration. Work in this area is in its early stages. Work will continue and a detailed delivery programme will be developed. A further more detailed update will be reported to LSB In April 2014.

A Project Manager has now been appointed and will provide dedicated capacity to support the development and coordination of a programme of work around this.

**3. Set a marketing strategy to communicate the range of apprenticeship and training programmes available**

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>G</b>
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Work in relation to this area is progressing more slowly than anticipated:

**Website**

The AEWE Project Board has undertaken a piece of work to look at various marketing and communicating models available that will help to promote the work of the AEWE and communicate the range of apprenticeships and training programmes available to young people. The AEWE Project Board has agreed to develop a website based on the “Inform Swansea” Model.

Contact has been made with the E-portal Project Manager at Swansea who is comfortable Flintshire to use their model in going forward. Further work is currently being undertaken to determine the following:

- Who will create and develop a similar website for Flintshire.
- The associated costs and whether there are any possible funding opportunities
- Developmental capacity of site
- Site content
- Timeframe around site development and implementation.

A Project Manager has now been appointed and will provide dedicated capacity to support the development and coordination of this area of work to develop a website and ensure that work is progressing as planned over the next couple of months.

In addition, Communities First have developed a Website and use Social Networking sites e.g. Twitter as a form of communication and also disseminate training information through Newsletters, posters and Community Networks.

**4. Identify the skills gaps for an increased number of apprenticeship and alternative programmes and investment in training**

<b>Progress status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>G</b>
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Work in this area is progressing both internally and in Partnership via the work of the AEWE Project Board.

Internally within FCC:

- Apprenticeship numbers (Flintshire Trainees) are growing, there are 72 currently in post. There are also an additional 122 employees undertaking Apprentice frameworks.
- An exit strategy has commenced for the current Trainees. Increased training in C.V. writing and interview skills is planned to accommodate the changes expected within Local Government. This work is being undertaken to ensure those Trainees who are unable to gain employment internally will have every opportunity to gain employment in the external labour market.

In Partnership:

- Communities First have now secured funding from “Reaching Higher, Reaching Wider” for Science STEM events and clubs.
- Much work has been undertaken with the Deeside Enterprise Zone to look at engaging businesses to work closely with Schools around the STEM (Science, Technology, Engineering and Mathematics) subjects and the Science Clubs to include workshops to identify business needs and those of young people. Employers are now involved within these projects.
- A new project is being developed as a Winter/Summer College with Schools, Employers and Coleg Cambria to be funded by Reaching Higher, Reaching Wide (RHRW).

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## 5. Support the development of the Young Entrepreneur Programme with the Flintshire Business Entrepreneurship Network

Progress status

Progress RAG

G

Outcome RAG

G

Work in this area is on-going and is progressing very well:

### Business Entrepreneurship Network (BEN):

- The last BEN meeting took place in October 2013; the next is scheduled to take place in March 2014.
- Welsh Government are very supportive of the BEN.
- Good links have been developed with Coleg Cambria and Glyndwr University, both are partners on the BEN.
- The work Programme for 2014 has now been set.
- Communities First have been involved in the launch of Wrexham's BEN.
- Communities First are currently planning a Celebration event to celebrate the success of the BEN and all of its achievements to date across both clusters, scheduled to take place in June 2013.

### Dragon's Den:

- Events have taken place within both Communities First Clusters – November 2013
- Next event for both clusters is scheduled to take place in May 2014 at Deeside Leisure Centre.
- Communities First have been working with Askar Sheibani to support a Dragon's Den event in Wrexham.

### Enterprise Club:

- The Enterprise Club has over 50 members and crosses both Clusters.
- There are 6 Entrepreneurs trading.
- 3 Entrepreneurs are looking to feed into the Artisans Shop in Holywell to gain experience in retail plus this is an excellent outlet for the goods / business ideas.

**6. Continue to develop and increase the number and range of Communities First Job Club programmes**

<b>Progress status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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Work in this area is on-going, much work has been undertaken and a lot of progress has been made since the mid year update:

- Communities First are continuing to work with three local employers who all have low level skill vacancies.
- There are now 6 job clubs running within the two Communities First clusters. These are all working well and have in total over 120 regular attendees.
- Jobs Clubs are supported by Job centre Plus (JCP) and Careers Wales.
- An education programme has been developed and employability workshops run alongside the Job clubs.
- 1 Careers Carousel event was run at Flint High School.
- The Employability club(s) are running weekly and are aimed at 16-24 year olds.
- A Jobs Fair is scheduled to take place and will be held at Flint in February 2014.

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## 7. Implement skills development programmes in partnership with local employers

Progress status	Progress RAG	A	Outcome RAG	G
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Work in this area is ongoing and a lot of progress has been made:

### North Wales Advanced Manufacturing Skills and Technology Centre (NWAMSTC):

- Significant progress has been made with the North Wales Advanced Manufacturing Skills and Technology Centre (NWAMSTC) project.
- The critical need now is to set out a project management/delivery plan, this will need a dedicated resource. Maintaining momentum is essential, otherwise we will lose the interest of business and the universities.
- Phase one of the feasibility study has been completed to develop a skills pipeline in partnership with Welsh Government, HE, FE and private industry.
- The Minister for Economy, Science and Transport has accepted in principle the second stage of the feasibility study and also acknowledged that Phase 1 of the NWAMSTC will cost in the region of £8m.
- Support in principle has been secured from Bangor, Glyndwr, Swansea, Cardiff, Liverpool and Chester Universities, the project is also being strongly supported by Toyota, Tata and UPM.
- The first stage of the NWAMSTC will be developed at Shotton Point. This will:-
  - Provide a hub for the NWAMSTC and safeguard an important historic building (former John Summers Steelworks offices).
  - Make a clear statement of the ambition of North Wales to be recognised as a major centre for advanced manufacturing.
- The NWAMSTC will link industry to education (at the HE/FE / school levels), it will provide access to technology and R&D and will also allow North Wales businesses to access funding such as that available through the UK Government's Aerospace Technology Institute (currently £1.1 billion).
- Closer working relationships with partner Local Authorities have been developed.

### Skills / Jobs:

- Committed jobs now exceeds 1,000, rate of delivery expected to increase in 2014.
- An increased proportion of jobs are being captured locally via the Local Labour Market Initiative.
- Skills issues underpin the approach to DEZ, to date attempts are underway to:
  - Develop a skills pipeline to address long term needs for growth and address the workforce demographic.
  - The NWAMSTC will be a key part of the skills pipeline
  - A shared apprenticeship scheme has been well received by employers but will look at 20 posts initially.

**Property:**

- Around 320,000 sq ft of existing commercial space has been taken up with a known demand for more.
- WG have accepted the need to deliver 80,000 sq ft immediately and is proposing a form of Property Development Grant.
- WG have secured a planning permission to undertake works to strengthen the River Dee flood embankment along the southern boundary.

**Marketing / Promotion:**

- A suggested marketing plan has been developed – Awaiting feedback from WG.

In addition, Communities First are:

- Continuing to develop a Local Labour Market initiative working closely with employers to meet their skill requirements, and job matching to meet the job requirements.
- Working with Schools, Colleges and local employers to develop an enrichment project which will target the under achieving young people who are at risk of becoming NEET.

Achievement will be measured through:-

- Reducing the percentage of 16 to 24 year olds claiming job seekers allowance
- Securing high levels of 16 year olds in education, employment and training
- Increasing the number of people who successfully establish and grow businesses
- Increasing the number of apprenticeships in the public and voluntary sector
- Increasing the number of new work experience and apprenticeships

Achievement Measures	Data Officer / Organisation	2012/13 Baseline Data	2013/14 Target	Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Reducing the percentage of 16 to 24 year olds claiming job seekers allowance	DWP	7.8% average	6.8%	7.0%	6.4%	G	G
Securing high levels of 16 year olds in education, employment and training	Careers Wales	97.7%		TBC	Annual Figure	TBC Q4	TBC Q4
Increasing the number of people who successfully establish and grow businesses	North Wales Economic Ambition Board	Flintshire (2011) - 420 new active businesses created  2012 – supported business to create 573 new jobs and safeguard 1,300	1,000	1,000	Q3 112 new 30 safeguarded  Q1-3 cumulative 1020 new 1176 safeguarded	G	G

**NB:-** Targets will be revised within this area to show achievement more clearly. In addition to the above listed which will remain , we will have separate categories for;

- 1) Overall number of apprenticeships with Coleg Cambria and other training providers,
- 2) Overall number of apprenticeships for every organisation/business in Flintshire
- 3) Overall number of apprenticeships employed in the public, voluntary and community sectors.

We will work with our partners to clearly define and set up a reporting process for this data in advance of the next quarterly submission.

**Risk to be managed: Ensuring that employer places match current and future aspirations and needs**

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	<ul style="list-style-type: none"> <li>Various approaches to skill gap identification and workforce planning are implemented across the external agencies</li> <li>The Regeneration Partnership has matured and plays an important role in addressing future skills gaps and 'growing the market'.</li> </ul>	M	L	G	<ul style="list-style-type: none"> <li>Launch of the Employers' Promise and follow-through of specific commitments</li> <li>Business Entrepreneur Network Dragon's Den Events</li> <li>Communities First expansion of Job Club programmes</li> </ul>	Head of Human Resources & Organisational Development  Head of Regeneration	↔	L	L	G

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Risk to be managed: Ensuring capacity to support paid work placements and other programmes

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	<ul style="list-style-type: none"> <li>Council's Trainee Scheme</li> <li>Review of Council's work placements schemes</li> </ul>	M	L	G	<ul style="list-style-type: none"> <li>Renewal of Modern Trainee Scheme and launch of Graduate programme</li> <li>Fulfilment of Employers' Promise commitments</li> </ul>	Head of HR & OD	↔	L	L	G

Risks to be managed:

- Strengthening the links between Schools, Colleges and employers
- Ensuring that education providers participate fully

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	<ul style="list-style-type: none"> <li>• Education providers including schools and Further Education are represented on the Apprenticeships, Entrepreneurships and Work Experience Board (AEWE )</li> <li>• Representatives have the responsibility to communicate with colleagues</li> </ul>	L	L	G	<ul style="list-style-type: none"> <li>• Conferences to provide opportunities for more education providers and students to be directly engaged in the programme</li> </ul>	Director of Lifelong Learning	↔	L	L	G

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<b>Priority:</b>	<b>Safe Communities</b>
<b>Sub-Priority:</b>	<b>Traffic and Road Management</b>
<b>Impact:</b>	<b>Improving road safety</b>

What we said we would do in 2013/14: -

<b>1. Agree and implement a civil parking enforcement policy by:</b> <ul style="list-style-type: none"> <li>• Submitting a bid to Welsh Government to approve the Council's civil parking enforcement powers</li> <li>• Implementing civil parking enforcement</li> </ul>				
<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
<p>Flintshire County Council introduced Civil Parking Enforcement (CPE) on October 1<sup>st</sup>, 2013 following the submission and approval of a successful business case to Welsh Government and formal approval through Council procedures.</p> <p>The implementation of the new duties required under CPE powers has been successfully carried out and has led to a reduction in unlawful and indiscriminate parking across the County thus reducing traffic congestion and improving road safety. A system has been in place since the 1<sup>st</sup> October to enable recording, collation and reporting on unlawful parking incidents and is successfully being maintained by the Parking team.</p>				
<b>Achievement will be measured through:</b> <ul style="list-style-type: none"> <li>• A successful bid</li> <li>• Reduction in unlawful parking</li> </ul>				
<b>Achievement Milestones for strategy and action plans:</b> (Lead Officer –Head of Assets and Transportation) Approval of the Council's Civil Parking Enforcement Bid by Welsh Government – received July 2013 Implementation of Civil Parking Enforcement – October 2013 Establish a mechanism to collate and report numbers of unlawful parking incidents – November 2013				

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Risk to be managed – Gaining successful civil parking enforcement powers from Welsh Government

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	Submit bid that fully complies with WG criteria.	L	L	G	Amending bid to align with WG	Head of Assets & Transportation	↓	L	L	G

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**2. Implement the first phase of our speed limit review**

**Progress Status**

**Progress RAG**

**G**

**Outcome RAG**

**G**

The speed limit review was approved by Cabinet in July 2013. The 39 sections of the 'A' and 'B' class roads identified for change have been programmed for completion by July 2015.

The target each month is to process 2 orders as a minimum. Project commenced in October 2013 and currently 13 sections are either in progress or have been already been completed.

The first batch of proposals are currently being processed, and awaiting statutory legal advertising

- Nos 14 and 35 A5026/B5121 at the Nant, Holywell (Advert and orders being prepared)
- No 18 A5026 Holywell to Bagillt (Advert and orders being prepared)
- No 15 A5026 Holywell, Hillcrest garage (Advert and orders being prepared)
- No 6 A548 Drome Corner to County Boundary, Seahill Road – A548 to County Boundary (Completed)
- No 26 B5102 – Cefn y Bedd to Wrexham boundary (Advert and orders being prepared)
- No 38 B5129 - Pentre to Sandycroft. (Advert and orders being prepared)
- No 4 and 5 A541 Pontblyddyn 40 from 50 limit and 70 to 50mph, completed
- No 7 A548 Dip, signing to be erected
- No 8, No 9 A548 Gronant (Bells of St Marys) , completed
- No 12 A550 Tinkersdale, signing to be erected.

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Assets and Transportation)

Implement new Speed Limit Orders by April 2014

3. Agree, subject to funding, the first phase of our 20mph zones outside schools							
Progress Status				Progress RAG	G	Outcome RAG	G
<p>Of approximately 84 schools 19 currently have 20 mph advisory zones. Another 40 schools are included in the programme for this year, with the remaining 25 to be completed in 2014/15.</p> <p>The 40 schools programmed for this year are included in an external signage contract, which will go out to tender to be returned in January 2014. We are currently waiting for approval of the sign type from officials in Welsh Government.</p> <p><b>Achievement will be measured through:</b> Implementation of 20 mph advisory zones</p>							
Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Implement 20 mph advisory zones.	Head of Assets and Transportation	19	40	84 schools by end of 2014/15	0	R	R

4. Undertake a programme of installing improved street lighting				
Progress Status	Progress RAG	G	Outcome RAG	G
<p><b>Achievement has been enabled by:</b></p> <ul style="list-style-type: none"> <li>• A successful Implementation of the Street Lighting Policy and Specifications</li> <li>• Replacement of 750 structurally failed columns</li> <li>• Renewal and installation of 400 part night lanterns and 100 dimmable lantern on the A458</li> </ul> <p><b>Constraints:</b></p> <ul style="list-style-type: none"> <li>• An increase of 35% of failures on lamps and photocells during period (Q) 3</li> <li>• High wind incidents effecting columns, supplies and fuses increasing period (Q) 3 by an extra 10%</li> </ul> <p><b>Action Plan:</b></p> <ul style="list-style-type: none"> <li>• Targeting areas for repairs</li> <li>• Carrying out town centre repairs during early mornings and night time periods</li> </ul>				

**Achievement will be measured through:**

- Reducing numbers of reportable road traffic accidents and fatalities
- Installing new street lighting units

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Reducing numbers of reportable road traffic collisions	Head of Assets and Transportation	Accidents 339	Accidents 325	Accidents 300	179	A	G
Reducing numbers of road traffic fatalities	Head of Assets and Transportation	Fatalities 4	Fatalities 4	Fatalities 3	4	A	A
Installing improved and energy efficient street lighting, signs and bollard units	Head of Streetscene	N/A	1.75 % Per Year	2.5 % Per Year	4.2%	G	G
Installation and replacement of structurally failed street lighting columns	Head of Streetscene	1.5 % per year	5 % Per Year	6 % Per Year	5.8%	G	G
The average number of calendar days taken to repair street lamp failures during the year (THS/009)	Head of Streetscene	3 Days	3 Days	2.5 Days	3.2 Days	A	G

5. Implement Regional Transport Plan road safety schemes							
Progress Status			Progress RAG	G	Outcome RAG	G	
<p><b>Schemes for 13/14 progress update</b>                      A541 Rhydymwyn Bryn Alun Bends - scheme complete                      A541 West of star crossing - scheme complete                      A548 Deeside Industrial Park speed limit - awaiting erection of required signs                      A550 Tinkersdale speed limit - awaiting erection of required signs                      Englefield Avenue/Linden Avenue traffic calming - scheme to start on site in January 2014.</p>							
<p><b>Achievement will be measured through:</b></p> <ul style="list-style-type: none"> <li>Completing road safety schemes</li> </ul>							
Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Implement Schemes	Head of Assets and Transportation	100%	100%	100%	40%	A	G

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**Risks to be managed –**

- Gaining public and local support for our road safety schemes
- Making best use of our resources to meet our priorities for road safety

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	<p>Consultation process in place</p> <p>Follow criteria for implementing road safety schemes around accident cluster sites, safe routes to school and known problem areas in terms of speeding</p>	M	M	A	<p>Extend public consultation process in line with best practice standards as set out by consultation policy.</p> <p>Promote the success of road safety schemes through Council publications and external media</p> <p>Manage public confidence in terms of expectation and perception of accident black spots and problem areas.</p> <p>Alignment of schemes in line with findings of speed limit review</p> <p>Assessment of road safety schemes and the need for</p>	Head of Assets & Transportation	↓	L	M	G



Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
							improvements to street lighting  Programme of street lighting improvements and upgrades targeted to known sensitive and problematic areas  Planned programme of 20mph zones around schools						

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**Priority:** Environment  
**Sub-Priority:** Transport Infrastructure and Services  
**Impact:** People being able to access employment, local services and facilities

What we said we would do in 2013/14: -

**1. Use available funding to support Council priorities for accessing employment, health, leisure and education**

Progress Status	Progress RAG	Outcome RAG
	<b>G</b>	<b>G</b>

We continue to seek other areas of funding in order to develop and deliver improvements to the highways and transport infrastructure both in inter urban and rural areas to assist in meeting national, regional and local priorities in this respect there will be schemes flowing from the Deeside Enterprise Zone and Vibrant and Viable Places submissions.

Regional Transport Plan: Development and delivery of highways and transport schemes to promote sustainable development and accessibility to jobs and services funded through Welsh Government. There are currently four schemes which are developed or delivered.

- Deeside corridor – Traffic signal upgrade and synchronisation – work in progress
- Signalisation of the off slip A494, Queensferry Roundabout – work in progress
- Saltney to Broughton Cycle route Phase 1 – scheme substantially complete in terms of design
- Queensferry to Sandycroft cycleway – scheme nearing completion

Rural Development Plan – Linking Flintshire Communities (Coastal Community Links and Inter Town/Village Connections) : 2 schemes being progressed:

- Talacre to Ffynnongroyw cycleway – Detailed design and land issues being finalised with work being undertaken in financial year 2014/15
- Gronant installation of Pegasus crossing and linked footway – completed

In terms of planning gain the provision of the new entrance at Airbus has now been completed.

**Achievement will be measured through:**

- Completing funded projects within the Regional Transport Plan

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Taith Programme (externally funded) – Regional Transport Plan	Head of Assets and Transportation	4	3	3	2 (with 2 in progress)	G	G
Rural Development Plan (externally funded)	Head of Assets and Transportation	2	2	2	1	G	G

**2. Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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Resurfacing programmes within the Highways Asset Management Plan have all been completed.

All surface dressing works have been completed.

The survey to ascertain the condition of the roads will be conducted in March. However because of the works that have been completed so far for A and B roads a Green outcome is expected.

**Achievement will be measured through:**

- Condition of the highways infrastructure

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Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Percentage of principal (A) roads that are in overall poor condition (THS/011a)	Head of Assets and Transportation	2.20%	6%	6%	Annual Indicator	N/A	N/A
Percentage of non-principal (B) roads that are in overall poor condition (THS/011b)	Head of Assets and Transportation	2.81%	6%	6%	Annual Indicator	N/A	N/A
Percentage of non-principal (C) roads that are in overall poor condition (THS/011c)	Head of Assets and Transportation	8.02%	9%	6%	Annual Indicator	N/A	N/A
Percentage of principal (A) roads, non-principal (B) roads and non-principal (C) roads that are in overall poor condition (THS/012)	Head of Assets and Transportation	5.41%	6%	6%	Annual Indicator	N/A	N/A

*Aspirational targets have been set in line with the Welsh Government guidelines for the condition of principal roads and allows resources to be prioritised on non-classified roads.*

**3. Improve facilities and routes for pedestrians and cyclists**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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A total of 6 automatic cycle/pedestrian traffic counters have been installed at strategic locations on the cycle/footway network across the county this financial year to monitor usage of the strategic cycle route network. The new footway/cycle route from Neston to Deeside across Burton Marsh has resulted in 62000 cyclists and 8000 pedestrians using this route since April, 2013.

A new cycle route/footway is currently being constructed between Queensferry and Sandycroft to improve facilities for people accessing employment sites adjacent to the route and to and from Deeside.

Feasibility work is currently being undertaken on the development of a new cycle route/footway between Saltney and Broughton linking residential areas to employment sites such as Airbus and Broughton Retail Park.

Works to improve Public Footpath 64, Mostyn were completed in November. This scheme provides a safe pedestrian access from the Maes Pennant Estate down to the All Wales Coastal Path on the Dee Coast

A new signal-controlled cycleway/bridleway over the A548 Gronant from Public Right of Way No.48 (Sea Horse Ride) has been completed to link with permissive bridleways along the beach at Talacre and also the National Cycle Network. Footways were also widened to provide a multi use bridleway/cycleway/footway.

Leaflets will be produced to promote the above routes and encourage the public to use them as a sustainable transport corridor to the coast and to access facilities and employment in other Towns and Villages.

Flintshire County Council ran its 8th Cycle to Work scheme between October – November, 2013. The scheme is extremely popular amongst employees at various schools across Flintshire and amongst Street Scene employees since their relocation to Alltami Depot. There has also been a high level of interest from employees at County Hall and other offices.

The Council aims to show the benefits of a Cycle to Work scheme and encourage other employers to offer their employees alternative transport choices and promote cycling as a part of a daily active and healthy lifestyle.

<b>Achievement will be measured through:</b> <ul style="list-style-type: none"> <li>Usage of the County's cycleways</li> </ul>							
Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Number of users on the network evidenced through counter data	Head of Assets and Transportation	N/A	50,000	70,000	115,369 (23,842 pedestrians / 91,527 cyclists)	G	G

<b>4. Seek approval from Welsh Government for the Deeside Infrastructure Business Plan and implement its proposals</b>				
<b>Progress Status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
<p>Planning permission will be via the masterplan process. Northern Gateway land is in private ownership therefore investment options will be decided by the private land owners, progress will also depend in part on the wider state of the economy, as well as the release of finance from Welsh Government. Welsh Government has secured planning permission to undertake works to strengthen the River Dee flood embankment along the southern boundary to the site. Permission was granted in July 2013 for these works and contractors are being sought to commence work early 2014. Management of expectation is out of FCC control.</p>				
<b>Achievement will be measured through:</b> <ul style="list-style-type: none"> <li>Welsh Government agreeing to the Deeside Infrastructure Business Plan</li> </ul>				
<b>Achievement Milestones for strategy and action plans:</b> (Lead Officer – Head of Regeneration) Welsh Government approval of the DEZ Infrastructure Business Plan – March 2014				

Risk to be managed –

- Ensuring that the County’s infrastructure is adequate to support economic growth
- Securing funding to ensure our highways infrastructure remains safe and capable of supporting economic growth

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	Resurfacing programmes within the Highways Asset Management Plan. All resurfacing works completed	M	M	A		Head of Assets & Transportation	↓	L	L	G
		All Surface dressing works completed										
		Improvements funded from various sources including prudential borrowing, RDP	Robust management and targeting of funding									



**5. Support TAIH to produce a regional bus strategy: Improving cross County travel and access**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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In the backdrop to the review, several changes have taken place on a regional and national level with the Minister announcing the end of administration funding for the regional transport consortia and a new approach to the way bus funding is allocated to Local Authorities, although the final details have yet to be fully clarified.

The Minister has placed priorities on maximising the number of fare paying passengers, coverage of the commercial network, community transport and rail electrification, and several task and finish groups have been set up to explore the options and determine the way forward. Further announcements are expected regarding concessionary fare reimbursement for 2014/15, where reductions are anticipated, and new young persons' concessionary fares initiatives are likely to be announced.

**Achievement will be measured through:**

- Developing and agreeing the regional bus strategy

**Achievement Milestones for strategy and action plans:** (Lead Officer –Head of Assets and Transportation)

Development of draft regional bus network strategy – July 2013 (Completed)

**Next Steps:**

New contracts or changes to contracts to commence April 2014

**6. Review the Council's subsidised bus services to improve access to employment, health, leisure and education**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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Final report for the subsidised bus service review went to Scrutiny on 13<sup>th</sup> November and Cabinet on 17<sup>th</sup> December, where approval was given to implement the proposed changes and report back to Scrutiny on an annual basis subsequently. Contracts went out to tender in January 2014 with new contracts commencing in April 2014.

Any journeys or services that were given approval to cease, will do so on 31<sup>st</sup> March 2014 and notices are currently being served to bus operators on affected routes. The Authority continues to promote the concessionary travel scheme. It is intended to report bus passenger numbers for subsidised services, but at the present time the monitoring system is not in operation and a new process for capturing this information is being developed to coincide with the commencement of new contracts from April 2014.

**Achievement will be measured through:**

- Scale and take up of bus passenger numbers

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Assets and Transportation)

Development of a new mechanism for capturing and reporting total bus passengers numbers – April 2014)

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Number of passengers for Deeside Shuttle	Head of Assets and Transportation	63,500 per annum (average)	64,000+ (extra 42 pax. per month)	64,000+ (extra 42 pax. per month)	63,979	A	G
Number of concessionary passes in circulation	Head of Assets and Transportation	81.1% (30,907)	78%	80%	76.82%* (29,085)	A	G

Risk to be managed: Ensuring sustainable transport options remain attractive to users

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	Review of FCCs subsidised bus services has been completed and outcomes are being implemented.	M	M	A	To regularly review service level provision and network to encourage increased patronage of public transport.	Head of Assets & Transportation	↔	L	L	G
			Review and consultation in relation to rural provision is currently in progress.				Consider the consultation outcome and suggest sustainable solutions where cost effective and deliverable.					

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**APPENDIX 7**

**Priority:** Environment  
**Sub-Priority:** Carbon Control and Reduction  
**Impact:** Reducing our carbon impact on the natural environment

What we said we would do in 2013/14: -

**1. Market and promote carbon reduction measures within the Council, with our partners and with the public to manage and reduce emission levels.**

Progress Status	Progress RAG	G	Outcome RAG	G
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Workshops with 10 schools and the Carbon Trust to promote good housekeeping and minimise wasting energy have been completed, and the schools are now developing action plans to put theory into practice. Further workshops are planned to assess progress and report on actions/success.

Flintshire have also been working with the Carbon Trust to develop design guidance for Kitchen ventilation systems, the resulting report has been shared with Flintshire County Council and work to develop a specification that can be used when designing systems is being drawn up. When available for adoption, the specification will ensure that energy costs related to ventilation systems are kept to a minimum.

Two reports have been submitted to Environment Overview and Scrutiny Committee on fuel switching for the general public. Cyd Cymru is a Welsh Government funded pilot project by Cardiff and Vale of Glamorgan Councils to promote and encourage any resident in Wales to change supplier if the new energy tariff offered through the scheme is cheaper than their existing tariff; the first “switch” is about to take place.

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**2. Challenge the Council’s carbon emissions, through our assets, vehicles and people behaviour: -**

- Investing in renewable energy schemes
- Investing in a more efficient fleet (vehicles)
- Improving our waste management measures

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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Investment has continued in renewable energy schemes with Photo Voltaic (P.V.) systems being installed at Pentrobin V.P., Sandycroft C.P., St Ethelwolds V.A. and Sychdyn C.P. A 10kw wind turbine has also been installed at Ysgol Rhos Helyg which has generated 5.53 MWh in the four months since it has been operational. In addition larger P.V. schemes (25 Kw to 50 Kw) are about to be installed at Alltami Depot, Argoed High School, Castell Alun High School and County Offices Flint.

We continue to closely monitor energy consumption at our principle sites and ensure that Building Management systems are functioning properly and set to appropriate times and temperatures.

The weather, after a very cold start to the year (2013) has subsequently been quite benign in terms of temperatures and this has resulted in “absolute” Q3 savings of 3% on Electricity use, 9% on Gas use, 34% on LPG use and 54% on oil. However when weather corrected it shows a modest Q3 reduction of just 0.85% compared to the same April to December period last year. Whilst these figures are promising there we have the final quarter of the financial year remaining which generally has the most significant winter weather these months generally have some of the highest energy use.

There are however a number of concerns and issues that have impacted on our results to date, and will in future years almost certainly prevent us from achieving our annual and aspirational targets, unless corrective actions can be formulated:-

1. The new legislatively compliant Kitchen ventilation systems being rolled out to Schools and County Buildings will increase the amount of energy being used, because they mechanically extract large volumes of heated (polluted) air that then needs to be replaced with more pre heated air. As noted above we have been working on this as detailed above.
2. Rationalisation of our building portfolio is behind the anticipated Carbon Reduction schedule, hence we are heating and lighting more buildings than expected at this stage of our programme. This clearly shows the critical interrelationships between rationalisation programme and other work streams such as this.

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3. There has been a significant roll out of Wi Fi technology as well as large numbers of interactive I.T. teaching equipment, including a large increase in new computers, predominantly in schools. This has increased energy use impacting on historic savings and is likely to continue to do so.
4. Indicative core capital budgets for 2014/15 have been reduced as they have for all areas and as such works will need to be managed within these budget allocations. This will impact on our programme of work and ability to achieve our Carbon reduction targets in the short term.
5. Flintshire County Council need to invest in large scale renewable schemes in the next two years or so, enabling us to obtain commercial rates of return whilst they are still available through Feed In Tariffs etc, such schemes would also result in a reduced Carbon/Energy footprint and where a sustainable business case can be developed it will be taken to Cabinet for approval to spend money on an invest to save basis.
6. Promotion of recycling and awareness raising of customers continues to contribute to the increase in kerbside recycling tonnages. However alternative methods for recycling of heavier materials, such as wood, need to be explored to increase tonnages further as currently whilst diverted from landfill they are sent to biomass which cannot be included in the recycling figures.
7. Ongoing improvements in signage and meet and greet at HRC sites allows for greater segregation of materials at first point of contact. Continue to explore opportunities for recycling and reuse of heavier materials such as wood.
8. The full roll out of MWC, promotion of recycling and improvements to HRC sites continues to contribute to the landfill diversion target exceeding expectation.

**Achievement will be measured through:**

- Carbon reduction commitment
- Renewable energy schemes
- Recycling performance

**Achievement Milestones for strategy and action plans:** (Lead Officer – Head of Assets and Transportation)

The contribution of renewable and low carbon systems to help achieve the Councils Carbon Reduction target cannot be understated, as it amounts to 20% of the ultimate milestone, the 60% target. Although we have installed and will continue to install renewable schemes on

individual buildings where appropriate, these are small scale in terms of the objective, (though financially attractive due to the feed in tariff payments).

We anticipate we will have completed 10 of the 12 identified renewable energy schemes by the end of the financial year.

As detailed in point 5 above, the Council is exploring options for large scale renewable energy systems on our land holdings, with a view to bringing forward a sustainable business case in due course

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Reduce our carbon footprint through delivery of our Carbon Reduction Strategy (non-domestic property portfolio)	Head of Assets and Transportation	Current tonnes of carbon 14,112.5 (weather corrected)	Target 5% reduction	60% by 2021	-0.85% April to Dec	R	A
The percentage of local authority municipal waste recycled (WMT/010ii)	Head of Streetscene	20.37%	22%	24%	22%	G	G
The percentage of local authority municipal waste received at all local authority household waste amenity sites that is prepared for reuse, recycled or of source segregated bio waste that is composted or treated biologically in another way (WMT/011)	Head of Streetscene	51.83%	62%	75%	54%	R	A
The percentage of municipal waste collected by local authorities sent to landfill (WMT/004b)	Head of Streetscene	41.37%	49%	30% by 2025	41%	G	G



Risks to be managed:-

- Ensuring that recycling and energy efficiency programmes are supported by the public and employees (also links to activity 4)

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Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	R1. Promote and raise awareness of the benefits of recycling with the public.	M	M	A	Promotion through the press, websites, schools and at public venues to raise awareness and increase engagement.	Head of Streetscene	↓	L	L	G
			R2. Increase the level, efficiency and ease of collection systems for the public				Increase future technology and frequency with more emphasis on recycle collections.	Head of Streetscene				
			F1. In-house Driver Awareness training for all new operational drivers, to date 70 operatives have undertaken this training				About to roll out an In-House training programme for all Large Goods Vehicle drivers as part of the Driver CPC (Certificate	Head of Streetscene				

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)			
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score	
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)	
			across both Streetscene and Property Services.				of Professional Competence) training. Modules for the training include SaFED (Safe and Fuel Efficient Driving) techniques, thereby reducing fuel consumption and carbon emissions.						
			F2. Currently working through a programme of fitting Tracker Systems to all Fleet vehicles across the authority.				Tracking of vehicles promote better utilisation of the vehicle and limits wasted journeys to further improve the CO2 performance.	Head of Streetscene					
			F3. Drivers Handbook Extract on Economic Driving including explanation of Fuel Consumption provided to				Revised Fleet Drivers Handbook is shortly to be distributed across the entire workforce.	Head of Streetscene					

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
			workforce									
			F4. Transportation and Logistics operations currently being reviewed. The results will shape how vehicles across the authority will be specified, procured, and utilized. Whilst considering alternative fuel options, and pool cars availability,				Transportation and Logistics operations currently being reviewed. The results will shape how vehicles across the authority will be specified, procured, and utilized. Whilst considering alternative fuel options, and pool cars availability,	Head of Streetscene				
			E1. Interaction and engagement with staff and energy champions to promote and raise awareness of energy conservation initiatives.				Continue to engage with staff on energy efficiency initiatives.	Head of Assets & Transportation				

**3. Promote and increase the number of homes receiving energy efficiency measures in the Deeside Housing Renewal Area**

**Progress Status**

**Progress RAG**

**G**

**Outcome RAG**

**G**

2012/13 saw increased levels of funding for energy efficiency through the Community Energy Saving Programme. When this programme ended in December 2012 the general expectation was that funding would decrease by a significant amount although due to the on-going changes in legislation and funding rules there was little clarity in the market. The team has exceeded targets this year as a result of the availability of energy company grant funding in Q1 and Q2 but this grant funding has, as expected, greatly reduced in Q3 and the funding levels for 2014/15 look like they will stay low as the Government pushes for homeowners to pay for more of the works instead of the energy companies.

Larger schemes are known to attract better funding so the team are therefore accelerating and expanding the work programme between now and 2016/17 in the hope that a larger programme will increase the chances of attracting external grant funding and enhance the efficiency of delivering the programme. This strategy is in line with the ambitions of the Welsh Government who have made £75million available for domestic energy efficiency for the next two years. In addition to the Welsh Government funding, greater levels of European Union funding are expected to be available. Better value is being engineered by reviewing and improving procurement practices. A successful Vibrant and Viable Places bid and a commitment to improve the Council stock provides a boost to the programme whilst engagement with the owner occupier and private rented sectors is managed by reducing costs and increasing external finance. The team is confident that the programme remains sustainable and has potential for growth.

The contract with A&M Energy Solutions for the provision of external wall insulation is nearing completion, following addition of some additional properties for heating upgrades towards the end of the scheme. 43 jobs have been created or sustained through the programme with all 90 scheduled properties (including 6 council complete). Anticipated annual heating bill savings currently stand at circa £44,550.

The scheme to support local installers until the new Energy Company Obligation (ECO) funding emerged has delivered positive results with over 104 owner occupied or private rented homes receiving insulation or heating works through six local small or medium sized enterprises. Anticipated annual savings of over £27,000 have been created from a Council investment of £44,000.

The gas infill scheme in Sealand Manor was also completed in quarter one with 22 owner occupied or private rented homes having their oil, LPG, electric, and solid fuel heating systems replaced with gas boilers. This resulted in annual heating bill savings of £6,600 anticipated.

To date 353 properties (266 private and 87 council) have received insulation or heating improvement measures. Anticipated annual heating bill savings of £113,620 have been secured and 10,456 tonnes of carbon saved. This has exceeded the team's targets for 2013/14 due to careful management of risks and the ability to act on the availability of grant funding as it has become available.

In Q4 plans are in place to deliver a partnership pilot programme that will make available grant funding to help reduce and prevent the number of Flintshire households in or at risk from fuel poverty (currently estimated at 20,000 based on NEA figures). Up to 110 solid wall properties will receive insulation in a pilot programme testing the ability of the team to develop the local supply chain whilst the team prepares for the major gas infill works planned for 2014/15.

It is anticipated that over 450 properties will receive improvement measures in 2013/14 (anticipated annual heating bill savings of over £100k) with a total project spend of well over £1million.

**Achievement will be measured through:**

- Number of homes receiving energy efficiency measures e.g. insulation

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Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Number of homes receiving energy efficiency measures	Head of Housing	588	200	600	353	G	G
Overall annual reduction in carbon emissions from housing	Head of Housing	14,312	5000 lifetime tonnes of CO2	5000 tonnes per annum	10,456	G	G
Overall annual fuel bill reduction for residents	Head of Housing	£181,080	£75,000	£75,000 per annum	£113,620	G	G

Risks to be managed: Securing sufficient funding for renewable energy schemes

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	Promotion and encouragement of the use of the recycling fund for schools to encourage and lever in additionality.	L	L	G	Promote and encourage the use of the recycling fund for schools to encourage and lever in additionality.	Head of Assets & Transportation	↓	L	L	G

#### 4. Encourage public utilisation of recycling facilities and services

<b>Progress Status</b>	<b>Progress RAG</b>	<b>G</b>	<b>Outcome RAG</b>	<b>G</b>
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Progress is positive and there has been a reduction in the amount of municipal waste sent to landfill. Overall diversion from landfill has increased through recycling, food and compost services along with Household Waste Recycling Centres (HWRC) and bring sites (where residents can take electrical equipment). However, due to market conditions, materials such as wood are not directly recycled, it is sent to biomass plant (for energy), an alternative to landfill but under the current definition cannot be included in our overall recycling performance.

To increase public utilisation, a number of area action days have been arranged in the final quarter of the financial year. The aim of these action days is to: engage with residents, encourage participation, identify any barriers and help resolve to participate, help increase recycling and reduce the amount of additional non-recyclable waste.

There is an ongoing project to improve signs at HWRC to improve segregation of recyclable materials, which will be user friendly, standardised branding; also meet and greet at the sites and bag splitting to optimise landfill diversion.

**Achievement will be measured through:**

- Reduction in landfill and improved recycling performance

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
The percentage of municipal waste collected by local authorities sent to landfill (WMT/004b)	Head of Streetscene	41.37%	49%	30% by 2025	41%	<b>G</b>	<b>G</b>
Increase the level of recycling in order to achieve the statutory Welsh Government targets	Head of Streetscene	55%	59%	63% by 2025	55%	<b>A</b>	<b>A</b>

Risks to be managed: Ensuring that recycling and energy efficiency programmes are supported by the public and employees

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
H	H	R	Promoting the messages around recycling and why it's important to divert waste away from landfill and recycle more.	L	L	G	Regular monitoring of low participation areas and site visits to encourage involvement.  Attendance at local events to publicise service	Head of Streetscene	↔	L	L	G
			In total at the end of quarter one 189 properties (183 private and 6 council) have received insulation or heating improvement measures. Anticipated annual heating bill savings of £65,205 have been secured.				Continue to promote and roll out insulation or heating improvement measures for the remainder of the year.	Head of Assets & Transportation				



**5. Encourage residents and employees to use more sustainable forms of transport**

**Progress Status**

**Progress RAG**

**G**

**Outcome RAG**

**G**

6 automatic cycle/pedestrian traffic counters have been installed at strategic locations on the cycle/footway network across the county this financial year to monitor usage of the strategic cycle route network. The new footway/cycle route from Neston to Deeside across Burton Marsh has resulted in 62000 cyclists and 8000 pedestrians using this route since April, 2013.

A new cycle route/footway is currently being constructed between Queensferry and Sandycroft to improve facilities for people accessing employment sites adjacent to the route and to and from Deeside.

Feasibility work is currently being undertaken on the development of a new cycle route/footway between Saltney and Broughton linking residential areas to employment sites such as Airbus and Broughton Retail Park.

Works to improve Public Footpath 64, Mostyn were completed in November. This scheme provides a safe pedestrian access from the Maes Pennant Estate down to the All Wales Coastal Path on the Dee Coast

A new signal-controlled cycleway/bridleway over the A548 Gronant from Public Right of Way No.48 (Sea Horse Ride) has been completed to link with permissive bridleways along the beach at Talacre and also the National Cycle Network. Footways were also widened to provide a multi use bridleway/cycleway/footway.

Leaflets will be produced to promote the above routes and encourage the public to use them as a sustainable transport corridor to the coast and to access facilities and employment in other Towns and Villages.

Flintshire County Council ran its 8th Cycle to Work scheme between October – November, 2013. The scheme is extremely popular amongst employees at various schools across Flintshire and amongst Street Scene employees since their relocation to Alltami Depot. There has also been good interest from other FCC employees at County Hall and other offices.

The Council aims to show the benefits of a Cycle to Work scheme and encourage other employers to offer their employees alternative transport choices and promote cycling as a part of a daily active and healthy lifestyle.

**Achievement will be measured through:**

- Bus passenger numbers and use of cycleways

**Achievement Milestones for strategy and action plans:** (Lead Officer -Head of Assets and Transportation)

Measure or milestone to be determined for bus passenger numbers – April 2014

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Increase in the number of users on our cycleway networks <i>(data from counters)</i>	Head of Assets and Transportation	N/A	50,000	70,000	115,369 (23842 pedestrians/91527 cyclists)	G	G

**6. Complete the review and rationalise the Council's assets**

<b>Progress Status</b>	<b>Progress RAG</b>	<b>A</b>	<b>Outcome RAG</b>	<b>A</b>
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In relation to progress in connection with the achievement measure this is reliant on work to create the Connahs Quay Flintshire Connects, the position being that when this facility opens then the Connahs Quay office would close. At the moment work on the Connects facility is currently in progress with completion anticipated in May 2014. Planning for decant is currently in progress on that basis with teams being relocated to Flint and working in a more agile way.

Other work in progress relates to increasing the rate of progress around agile work, the reduction of storage, increased utilisation of meeting rooms and the on-going release from third party leases. On these specific points:-

- The rate of agile working or teams migrating to agile is gathering pace, with a significant work group in Public Protection moving to agile in January 2014.
- Meeting rooms are being promoted more actively; however, the software which manages this system has a number of constraints and would benefit from a more modern application.
- Storage does appear to be moving in the right direction with volume increases of documents going to archive increasing. This in itself will obviously link with a transition to agile and electronic document management.
- We continue to work on opportunities where third party leases can be handed back either at break or lease end.

**Achievement will be measured through:**

- Reduction in Council's assets portfolio

Achievement Measures	Lead Officer	2012/13 Baseline Data	2013/14 Target	2016/17 Aspirational Target	Current Outturn	Performance RAG	Outcome Performance Predictive RAG
Reduce the number of corporate office buildings we own and occupy	Head of Assets and Transportation	3 buildings	Close 1 building	2	0	<b>A</b>	<b>A</b>

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**Risk to be managed – Ensuring that buildings are used effectively to match our priorities**

Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)			(L)	(I)	(LxI)	
H	H	R	Work is underway to reduce paperwork and document storage.	M	M	A	Continue to scan in documents, archive or dispose to create a more effective use of space.	Head of Assets & Transportation	↔	L	L	G
			Communicate out to staff and promote the Flintshire Futures Assets work stream and raised awareness of what is required through infonet and communication meetings.				Promote and ensure Managers are clear of requirements and that this is communicated to staff so all are aware of the requirements.					
			Increasing number of services working agilely				Further roll out of agile working					

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Gross Score (as if there are no measures in place to control the risk)			Current Actions / Arrangements in place to control the risk	Net Score (as it is now)			Future Actions and / or Arrangement to control the risk	Manager Responsible	Risk Trend	Target Score (when all actions are completed / satisfactory arrangements in place)		
Likelihood	Impact	Gross Score		Likelihood	Impact	Gross Score				Likelihood	Impact	Gross Score
(L)	(I)	(LxI)		(L)	(I)	(LxI)				(L)	(I)	(LxI)
			Review of current building usage				Consideration of future use/functions of buildings	Head of Assets & Transportation				

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

**DATE:** **WEDNESDAY, 2 APRIL 2014**

**REPORT BY:** **ENVIRONMENT AND SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR**

**SUBJECT:** **FORWARD WORK PROGRAMME**

### **1.00 PURPOSE OF REPORT**

**1.01** To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

### **2.00 BACKGROUND**

**2.01** Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council, or Directors. Other possible items are identified from the Cabinet Work Programme and the Strategic Assessment of Risks & Challenges.

**2.02** In identifying topics for future consideration, it is useful or a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Are there issues of weak or poor performance?
3. How, where and why were the issues identified?
4. Do local communities think the issues are important and is there any evidence of this? Is there evidence of public dissatisfaction?
5. Is there new Government guidance or legislation?
6. Have inspections been carried out?
7. Is this area already the subject of an ongoing review?

### **3.00 CONSIDERATIONS**

**3.01** Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the Committees of which they are members. By reviewing and prioritising the forward work programme Members are able to ensure it is member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

**4.00 RECOMMENDATIONS**

**4.01** That the Committee considers the draft Forward Work Programme attached as Appendix 1 and approve/amend as necessary.

**5.00 FINANCIAL IMPLICATIONS**

None as a result of this report.

**6.00 ANTI POVERTY IMPACT**

None as a result of this report.

**7.00 ENVIRONMENTAL IMPACT**

None as a result of this report.

**8.00 EQUALITIES IMPACT**

None as a result of this report.

**9.00 PERSONNEL IMPLICATIONS**

None as a result of this report.

**10.00 CONSULTATION REQUIRED**

N/A

**11.00 CONSULTATION UNDERTAKEN**

Publication of this report constitutes consultation.

**12.00 APPENDICES**

Appendix 1 – Forward Work Programme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

None.

**Contact Officer:** Margaret Parry-Jones  
**Telephone:** 01352 702427  
**Email:** Margaret.parry-jones@Flintshire.gov.uk



ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

**Draft Forward Work Programme**

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
<p><b><u>Joint meeting with Housing Overview &amp; Scrutiny Committee – 28 April, 2014 Pm</u></b></p>	<ul style="list-style-type: none"> <li>• Empty Homes</li> <li>• Adopted/Un-adopted land and review of garage sites</li> <li>• Housing Supply Task Force</li> <li>• Vibrant and Viable Communities</li> </ul>			Facilitators	
<p><b>7 May 2014 10.00 a.m.</b></p>	<p><b>North Wales Residual Waste Treatment Project and sub regional food waste partnership</b></p>	<p>To receive and consider further details on the progress of the projects</p>	<p>Strategic (Collaboration)</p>	<p>Director of Environment</p>	
<p><b>11 June 2014 10.00 a.m.</b></p>	<p>TBC</p>				

## ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

<b>Date of Meeting</b>	<b>Subject</b>	<b>Purpose of Report/Presentation</b>	<b>Scrutiny Focus</b>	<b>Responsible/ Contact Officer</b>	<b>Submission Deadline</b>
<b>9 July 2014 10.00 a.m.</b>	<b>2013/14 Year End and Quarter 4 data</b>	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring/Service Improvement	Facilitator	

### ITEMS TO BE SCHEDULED as agreed by Committee

<b>Item</b>	<b>Purpose of Report/Session</b>	<b>Responsible / Contact Officer</b>
<b>Natural Resources Wales Rights of Way – to include cycle paths</b>	Deferred until 2014 – mid year	Facilitator
<b>Carbon Reduction Strategy</b>	To receive a report on the outcome of the independent assessment undertaken by the Carbon Trust	Neal Cockerton
<b>Energy Switching Scheme update</b>	Results of Welsh Government pilot scheme to be reported when available	Neal Cockerton
<b>Mersey Dee Alliance</b>	Progress update	Dave Heggarty

## ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Item	Purpose of Report/Session	Responsible / Contact Officer
<b>C Roads (Item deferred from February meeting)</b>	To receive a report on C roads generally to include speed limits and maintenance	Director
<b>Streetscene – next steps (Item deferred from the February meeting in view of restructuring)</b>	To advise members on the way Streetscene will move forward to include cross-departmental work.	Director
<b>Town Centres, High streets and Retail areas</b>	Initial consideration at the 22 <sup>nd</sup> January meeting: further work needed on the project plan for resubmission to committee.	Margaret Parry - Jones

### REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
<b>Quarterly/ Annual</b>	<b>Improvement Plan Monitoring and Heads of Service Performance Reports</b>	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Director of Environment
<b>Quarterly</b>	<b>North Wales Residual Waste Treatment Project &amp; sub regional food waste project</b>	To receive and consider further details on the progress of the project.	Director of Environment

**Site Visit to be arranged to Alltami when work is completed.**

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